

**LOGAN-HOCKING SCHOOL DISTRICT**  
**Classroom Teacher Evaluation Form**

Teacher: \_\_\_\_\_ School Year: \_\_\_\_\_ Date: \_\_\_\_\_

Subject: \_\_\_\_\_ Grade: \_\_\_\_\_ Building: \_\_\_\_\_

Evaluator: \_\_\_\_\_

Instructions

The evaluator should complete all sections of the evaluation, rating each item on the continuum from 5 (outstanding) to 1 (ineffective). If a specific area is not applicable, it should be marked as NA. Comments may be made on each section. Evaluator's comments/suggestions and teacher's comments may be made on the last page. Contract recommendations and signatures must be completed.

Procedure

1. Teachers with fewer than three (3) years in the district shall have at least two (2) formal classroom observations and be evaluated with a follow-up conference.
2. No later than January 15, a copy of the formal written evaluation report for the teacher's first annual evaluation shall be given to the teacher and a conference shall be held between the teacher and the evaluator.
3. No later than April 10, a copy of the formal written evaluation report for the teacher's second annual evaluation shall be given to the teacher and a conference shall be held between the teacher and the evaluator.
  - a. Teacher retains one signed copy
  - b. Return one copy to the Board of Education Office to be included in the teacher's personnel file.

<b>A. ORGANIZES CONTENT KNOWLEDGE FOR STUDENT LEARNING</b>	<b>RATING</b>	<b>COMMENTS</b>
1. Writes plans that reflect adopted course of study with appropriate learning outcomes.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
2. Uses materials and resources to support the instructional goals and engage students in meaningful learning.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
3. Sets goals, which reflect value, clarity, suitability, and balance for different types of learning.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
4. Creates or selects evaluation strategies that are appropriate for the students and aligned with the goals of the lesson.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
5. Demonstrates an understanding of the connections between the content that was learned previously, the current content, and the content that remains to be learned in the future.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	

<b>B. CREATES AN ENVIRONMENT FOR STUDENT LEARNING</b>	<b>RATING</b>	<b>COMMENTS</b>
1. Makes physical environment as safe as possible.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
2. Maintains proper discipline and control to insure an effective learning climate.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
3. Creates a climate that promotes fairness and rapport.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
4. Provides a classroom environment that conveys high expectations for student achievement.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
<b>C. INSTRUCTS FOR STUDENT LEARNING</b>	<b>RATING</b>	<b>COMMENTS</b>
1. Presents a lesson that demonstrates a competent knowledge of the subject matter being taught.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
2. Displays knowledge of students' skills and the varied approaches to learning.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
3. Chooses appropriate questioning techniques and activities, which encourage students to extend thinking.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
4. Paces the lesson consistently and has a clearly defined structure.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
5. Integrates appropriate use of multi-media.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	

D. TEACHER PROFESSIONALISM	RATING	COMMENTS
1. Is punctual to school day, classes, duties, and in required paper work.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
2. Manages volunteers and paraprofessionals in a productive manner.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
3. Communicates with parents and guardians in an organized and appropriate manner.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
4. Attempts to initiate communication with administration and other school personnel.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
5. Actively initiates or participates in Intervention Assistance Teams (IAT), Building Level Assistance Service Team (BLAST), or Individual Education Program (IEP) meetings.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
6. Maintains professional level of confidentiality.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
7. Serves on building or district committees.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
8. Builds professional relationship with colleagues to share teaching insights and to coordinate learning activities for students.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
9. Supervises student teachers or field experience students.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	
10. Dresses appropriately as to not interfere with teaching performance.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	

**Evaluator's Comments/Suggestions:**

**Teacher's Comments (if desired):**

**Contract Recommendations:**

The following contract recommendations will be made to the Superintendent of Schools:

- Annual Evaluation (no contract recommendation at this time)
- Renewal       One Year       Two Year       Three Year
- Five Year       Continuing       One Year Probationary
- Non-renewal
- Termination
- None until another evaluation is conducted.

**The signature below certifies that the teacher has reviewed this in conference and has received a copy of this form. This signature does not necessarily mean that agreement exists. Teacher comments may be added to this sheet, dated, and signed.**

\_\_\_\_\_  
**Signature of Teacher**                      **Date**                      **Signature of Evaluator**                      **Date\***

**\* Must be dated and signed by both the teacher and the evaluator, no later than five days after the evaluation conference.**